



User manual Weborders Stoop Flowerbulbs

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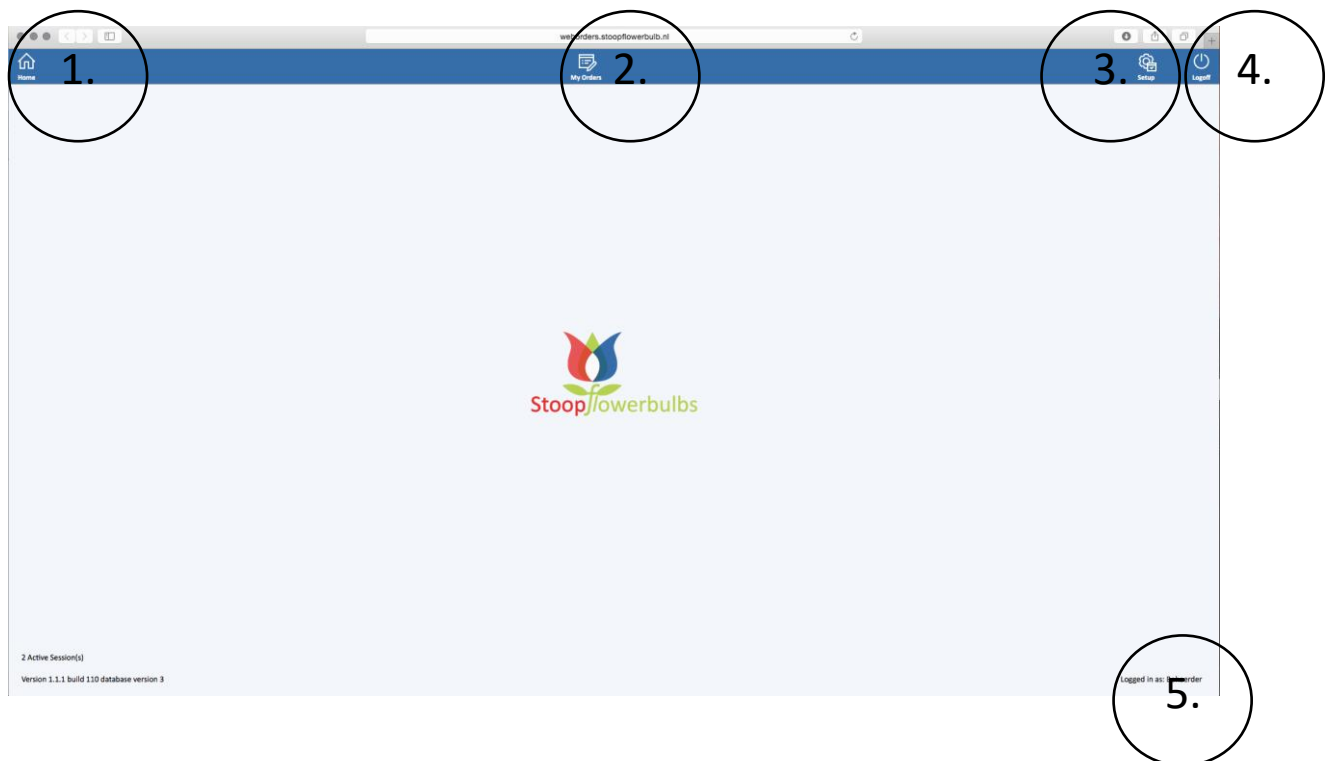
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1 Welcome at Weborders Stoop Flowerbulbs

Weborders is a personal online environment where all your orders at Stoop Flowerbulbs Holland can be placed. By using this program you can create an overview and save time. The use of the program is free of charge.

1.1 Weborders Stoop Flowerbulb modules

If you log in you see the screen displayed below. This is the starting page.



1. Home button
2. My orders
3. Setup (no access for users)
4. Log out
5. Client name/logged in.

1.2 System requirements:

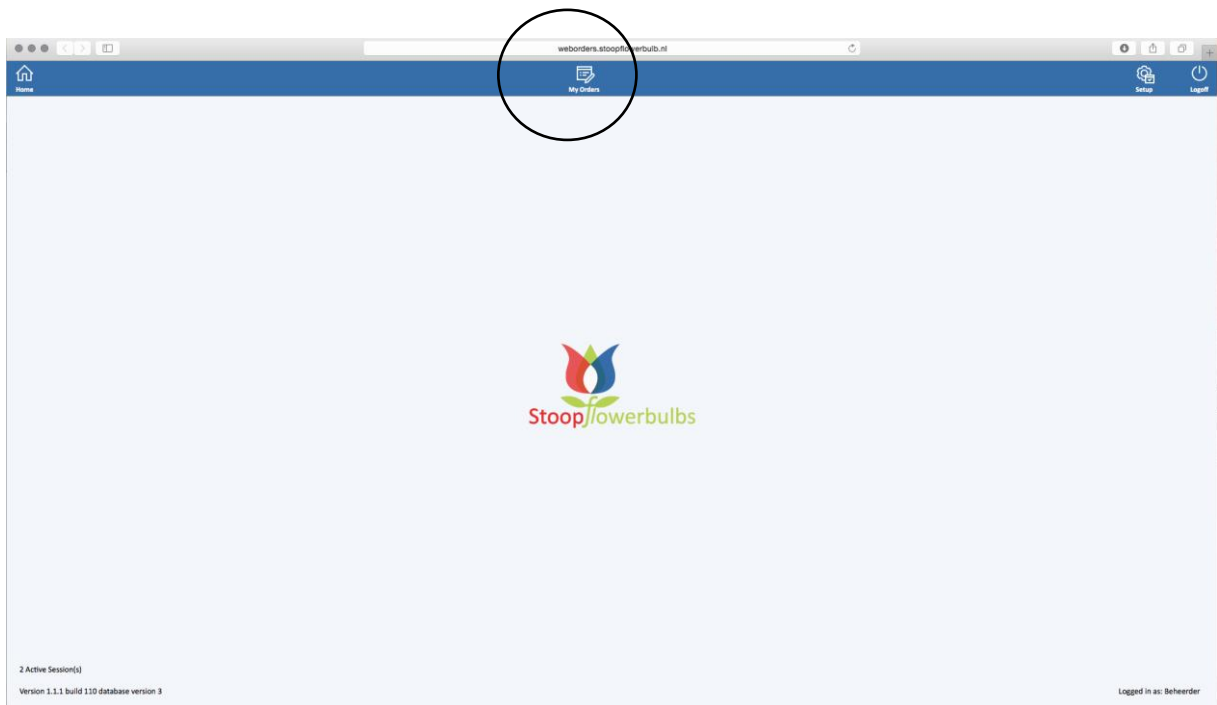
Weborders Stoop works on pc's en iMac's with a good internet connection (network of ADSL). The following Windows versions are being supported: • Vista; • Windows7 and higher versions. The following operating systems of Mac are being supported: • OS: 10.7 / 8 (2011/2012) and higher. The following internet browsers are being supported: • Microsoft Internet Explorer 9 t/m 11; • Mozilla Firefox, the most recent version; • Safari 6 till the highest version; • Google Chrome, the latest version.

2. My orders

In this chapter the module My orders is being explained step by step by different screen shots. To reach this page you first need to login with your username and password on the following site:

<http://weborders.stoopflowerbulb.nl/>

At the top of the page you see "my orders".



Click on the icon to open the ordersystem. The following screen will be shown

The screenshot shows the 'My Orders' system interface. The top navigation bar is blue and contains a home icon, 'My Orders', 'Setup', and 'Logout' icons. The main content area is white and contains a list of orders on the left and a table of contract rates on the right. The 'My Orders' section includes a search bar, a filter by size dropdown, and a 'Show Only Items in Stock' checkbox. The table of contract rates has columns for No., Crop Code, Description, Size, Quantity, Price per 1000, and Amount. A box labeled 'Contract rates' is overlaid on the table.

No.	Crop Code	Description	Size	Quantity	Price per 1000	Amount
14467	GLADIOLUS	OASIS Ⓞ	10/12	1.000		
18221	GLADIOLUS	NOVA ZEMBLA Ⓞ	12/14	600		
10807	GLADIOLUS	GREEN STAR	12/14	600		
16777	GLADIOLUS	RED BALANCE	12/14	600		
10217	GLADIOLUS	CANTATE Ⓞ	14/+	400		

2.1 placing a new order

Click on the icon “new order” that can be found on the top right side of the internetpage.

The screenshot shows the 'My Orders' interface. On the top right, there are 'Setup' and 'Logout' icons, and a 'New Order' button circled in red with a red arrow pointing to it. Below it is a 'Delete Order' button. The main content area is split into two columns. The left column shows a list of orders with columns for 'Client name', 'Order ...', and 'Status'. The right column shows details for order 387, including 'Crop Code', 'Order No.', 'Labelname', 'Shipping Date', 'Harvest Year', and 'Remarks'. Below the details is a table of contract rates with columns for 'No.', 'Crop Code', 'Description', 'Size', 'Quantity', 'Price per 1000', and 'Amount'. A 'Contract rates' box is overlaid on the right side of the table.

No.	Crop Code	Description	Size	Quantity	Price per 1000	Amount
14467	GLADIOLUS	OASIS Ⓢ	10/12	1.000		
18221	GLADIOLUS	NOVA ZEMBLA Ⓢ	12/14	600		
10807	GLADIOLUS	GREEN STAR	12/14	600		
16777	GLADIOLUS	RED BALANCE	12/14	600		
10217	GLADIOLUS	CANTATE Ⓢ	14/+	400		

A new order is being added to the list, that can be found on the left side of the page. Your company name is being shown, together with the ordernumber and status.

The screenshot shows the 'My Orders' interface with a new order (389) added to the list. A blue arrow points to the new order entry in the list, and a blue box highlights the order details for order 389. The details show 'Client: Beheerder', 'Order ...: 389', and 'Status: New'. The 'New Order' button is also visible in the top right corner.

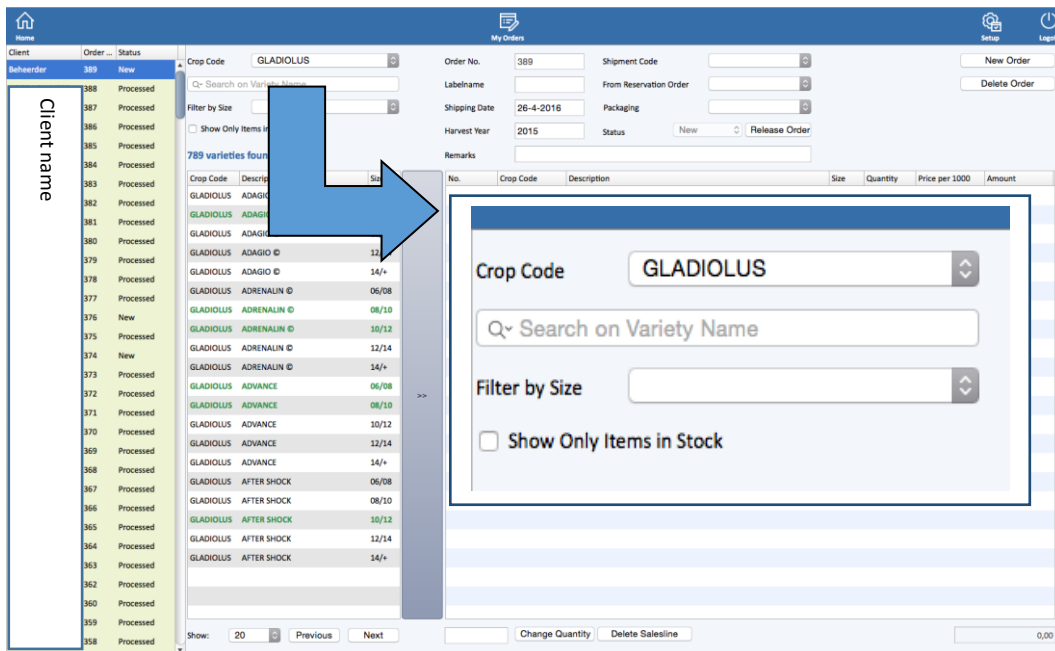
Client	Order ...	Status
Beheerder	389	New

In the order you can fill in the products that you want to order. There are 5 steps to take to complete the order.

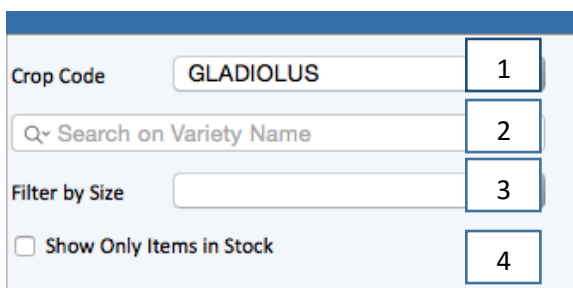
1. Select the product
2. Shipping date
3. Reservation
4. Packaging
5. Completing the order

2.1.1 step 1: choose the product

In the first part you fill in the bulbs that you want to order.



You can use the following options. Select the type of Crop (1), search based on the variety name (2), Size (3) and the bulbs/variety that Stoop Flowerbulbs Holland has in stock at the moment (4). If you select this last option you only see the bulbs which are in stock at the moment.



Based on the selection a list of bulbs/varieties are being displayed.

The screenshot shows a web application interface for managing orders. On the left, a sidebar lists 'Clientname' with a scrollable list of order statuses (e.g., 389 New, 388 Processed, etc.). The main area features a search bar for 'Variety Name' and various filters. Below the filters, a table displays search results for 'GLADIOLUS'. The table has columns for 'Crop Code', 'Description', and 'Size'. A blue box highlights the table content, and numbered callouts indicate specific features: 1 points to the '789 varieties found.' header, 2 points to a description 'ADAGIO ©', 3 points to a size '14/+', 4 points to the 'Size' column header, and 5 points to a row where the 'Description' and 'Size' are highlighted in green.

Crop Code	Description	Size
GLADIOLUS	ADAGIO ©	06/08
GLADIOLUS	ADAGIO ©	08/10
GLADIOLUS	ADAGIO ©	10/12
GLADIOLUS	ADAGIO ©	12/14
GLADIOLUS	ADAGIO ©	14/+
GLADIOLUS	ADRENALIN ©	06/08
GLADIOLUS	ADRENALIN ©	08/10
GLADIOLUS	ADRENALIN ©	10/12
GLADIOLUS	ADRENALIN ©	12/14
GLADIOLUS	ADRENALIN ©	14/+
GLADIOLUS	ADVANCE	06/08
GLADIOLUS	ADVANCE	08/10
GLADIOLUS	ADVANCE	10/12
GLADIOLUS	ADVANCE	12/14
GLADIOLUS	ADVANCE	14/+
GLADIOLUS	AFTER SHOCK	06/08
GLADIOLUS	AFTER SHOCK	08/10
GLADIOLUS	AFTER SHOCK	10/12

In the list all the varieties are being displayed in blue. The varieties that are highlighted in green (3) and size (4). In the list the varieties that are highlighted in green are available to order.

2.1.2 Step 2: select the product

You can click on the bulb/variety that you want to order. The bulbs/varieties that are being displayed in green are available to order. The selected bulb/variety is marked in blue (1).

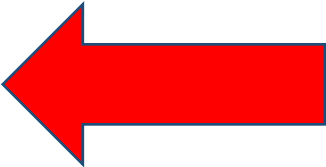
This close-up shows a portion of the table. The row 'GLADIOLUS ADRENALIN © 10/12' is highlighted in blue, and a callout '1' points to it. The row below it, 'GLADIOLUS ADRENALIN © 12/14', is in grey, and the row below that, 'GLADIOLUS ADRENALIN © 14/+', is also in grey.

GLADIOLUS	ADRENALIN ©	08/10
GLADIOLUS	ADRENALIN ©	10/12
GLADIOLUS	ADRENALIN ©	12/14
GLADIOLUS	ADRENALIN ©	14/+

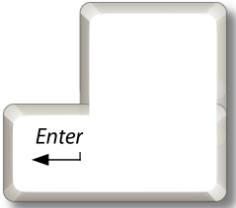
To add the product to the order click on the grey beam (1) that is displayed next to the list.

789 varieties found.

Crop Code	Description	Size
GLADIOLUS	ADAGIO ©	06/08
GLADIOLUS	ADAGIO ©	08/10
GLADIOLUS	ADAGIO ©	10/12
GLADIOLUS	ADAGIO ©	12/14
GLADIOLUS	ADAGIO ©	14/+
GLADIOLUS	ADRENALIN ©	06/08
GLADIOLUS	ADRENALIN ©	08/10
GLADIOLUS	ADRENALIN ©	10/12
GLADIOLUS	ADRENALIN ©	12/14
GLADIOLUS	ADRENALIN ©	14/+
GLADIOLUS	ADVANCE	06/08
GLADIOLUS	ADVANCE	08/10
GLADIOLUS	ADVANCE	10/12
GLADIOLUS	ADVANCE	12/14
GLADIOLUS	ADVANCE	14/+
GLADIOLUS	AFTER SHOCK	06/08
GLADIOLUS	AFTER SHOCK	08/10
GLADIOLUS	AFTER SHOCK	10/12
GLADIOLUS	AFTER SHOCK	12/14
GLADIOLUS	AFTER SHOCK	14/+



A pop up will appear where you can type in the number of bulbs you want to order (2). If you have filled in the field just press ENTER and the order amount of bulbs is being imported to your order.



2.1.3 step 3: Reservation

By selecting the reservation there are 4 options to choose from;

1. Yes, if you have a reservation order, and want your order to be booked from your reservation order.
2. No, if you do not have a reservation order.
3. New reservation, if you want to make a new order.
4. Add to reservation, if you want to add the order to an already existing reservation order

The screenshot shows a form with the following fields: Order No. (389), Labelname, Shipping Date (26-4-2016), Harvest Year (2015), Remarks, Shipment Code, From Reservation Order, Packaging, Status (New), and a 'New' button. A dropdown menu is open for 'From Reservation Order', showing options: Yes (checked), No, New reservation, and Add to reservation. Arrows point from these options to numbered boxes 1, 2, 3, and 4 respectively.

2.1.4 step 4: packaging

Select what type of packaging you would like to use for the order. You can choose from:

1. Netlon Bags
2. Plastic Boxes
3. Carton Boxes

The screenshot shows the same form as in step 3, but with the 'Packaging' dropdown menu open. The menu shows options: Netlon Bags (checked), Plastic Boxes, and Carton Boxes. Arrows point from these options to numbered boxes 1, 2, and 3 respectively.

2.1.5 step 5: completing the order

Optional:

If you have any remarks you can place them in the remarks field (2). And if you want to add a label name to the order you can also add this to the order (3).

After filling in all the steps you are now ready to place the order at Stoop Flowerbulbs Holland. You can do this by changing the status of the order. If you click on **Release order** (1) the order is being sent to Stoop Flowerbulbs Holland. If the order has been processed you will receive a confirmation by email.

Order No.	<input type="text" value="389"/>	Shipment Code	<input type="text"/>
Labelname	<input type="text"/> → 3	From Reservation Order	<input type="text"/>
Shipping Date	<input type="text" value="26-4-2016"/>	Packaging	<input type="text"/>
Harvest Year	<input type="text" value="2015"/>	Status	<input type="text" value="New"/> <input style="margin-left: 10px;" type="button" value="Release Order"/>
Remarks	<input type="text"/>		

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